

J-Camp 2025 Handbook

Welcome

Thank you for choosing the Jewish Alliance of Greater Rhode Island's J-Camp. We welcome your family as part of our community and are excited to share long lasting memories with you. While your child is under our care, we find it particularly important that all lines of communication are clear between the families, Director, staff, and organization.

This handbook will familiarize you with how we operate our summer camp, including general information and specific policies and procedures. Please read the handbook carefully. Our staff looks forward to working closely with your family, as we strive to make your child's experience fulfilling and enjoyable.

Goals

The Jewish Alliance is committed to providing a safe, healthy, stable, and enriching environment for your child throughout their time with us. Our programs are also designed to allow your child the chance to become an integral part of a small group of our community gaining knowledge and learning values of Judaism, learning new skills, and developing long last friendships.

Jewish Alliance of Greater Rhode Island

Today's Alliance serves to enrich the quality of life for Jews in Rhode Island, in Israel, and around the world. The Jewish Alliance of Greater Rhode Island meets this goal through philanthropy, planning, education and wellness opportunities, community relations, and volunteer recruitment and training. The Alliance convenes agencies, synagogues, and organizations to address issues of common concern. Together, we transform Jewish traditions and values into action.

Whether caring for people in need or nurturing and sustaining Jewish Identity for future generations, this is where our community comes together as one; where we, as community, develop innovative responses to critical, often life-threatening issues; where anyone who needs help can get; where an energized Jewish community grows and celebrates; and where everyone, including you, can make a difference right now.

Membership at the Jewish Alliance enables your family to participate in J-Fitness and Jewish Life and Learning sponsored activities and events. Everything from swimming lessons and exercise classes to pottery and art classes, holiday events, workshops, discussion groups and much more are available to your family year-round. Visit our website at www.jewishallianceri.org for more class information.

Our Mission: Supporting and cultivating a connected, strong, and inclusive Jewish community.

Our Vision: A vibrant, thriving Jewish community for all.

Non- Discrimination Policy

The Jewish Alliance of Greater Providence does not discriminate in providing services to children and their families based on race, religion, cultural heritage, national origin, political beliefs, marital status, gender identity, sexual orientation, or disability.

We are committed to bringing together our Jewish and non-Jewish families, and exposing them to a variety of cultural, educational, and social experiences, we welcome diversity and encourage all family involvement and interaction at our camp.

Program Info

J-Camp is a Jewish day camp for children entering kindergarten through 6th grade. Additionally, we offer a Leader in training program (LIT) for youth entering grades 7th through 8th.

For those that are in 9th & 10th grade, they will no longer be LITs but in fact, Counselors in Training. To become a CIT you must schedule an interview with the Director. CITs will be responsible for helping the head counselors and any other staff in day-to-day camp life.

By using an experiential learning model, campers will dive into the four pillars of JAMS: Judaism, Arts, Movement, and STEM. Exploring team building, sports, community service, cooking and so much more, the daily schedule will rotate to include developmentally appropriate activities that will expand campers' horizons while including electives that focus on the specific interests of campers. There are swim lessons, special guests, and field trips.

J.A.M.S:

- Judaism: As a part of the Jewish community, we instill values of respect, honesty, gratitude, and responsibility.
- Arts: Nurturing creativity, our activities include culinary, music, literature, and visual arts.
- Movement: Kids get moving and are active through sports and games, fitness, and team building activities.
- STEM: We use this as another approach to learning and development that integrates the areas of Science, Technology, Engineering, & Mathematics

Staffing

At J-Camp, all counselors and staff hired are background checked and must be First Aid, CPR, & AED trained. For every group there will be at least one head counselor, and on some weeks when ratios require, there will be one junior counselor, and/or a CIT. Our camp follows the Rhode Island state guidelines of a 1-13 ratio.

Communication

The camp director, Rachel Accetturo, can be best and most easily reached at:

- raccetturo@jewishallianceri.org

Telephone number:

- 401-421-4111 ext. 140 (will have a longer response time)

Registration

A non-refundable registration fee is required **per child** at the time of registration. Registrations, including those for financial aid applicants, will not be accepted without payment of the fee.

- Member Price: \$41
- Non-Member Price: \$69

Registration closes on the Friday two camp weeks before the camp session begins (For example, if you want to register for week 3, you must do so before the end of week 1). If roster space is available, late registrations are accepted until 4:00pm on the Wednesday before the camp week starts. Late registrations incur an additional fee of \$50.

We will not accept any verbal registrations and/ or schedule changes.

In addition to the summer camp registration packet being completed, all children must have a copy of their immunization records on file.

Dwares JCC Membership

Dwares JCC full family members, in good standing, are eligible for member prices for J-Camp.

You must be a member at the time of registration through the end of the camper's enrollment.

Cancellation/Change/Refund Policy

Before April 1

Weeks may be dropped or changed, **subject to availability**, with a full refund for each week. Registration fees are not refunded.

April 1- April 30

Weeks may be dropped or changed, **subject to availability**, with a full refund for each week. Registration fees and add-ons are not refundable.

May 1- May 31

Weeks may be dropped or changed, **subject to availability**, if you maintain at least one week of camp, you will only receive 50% of the refund. Registrations fees and add-ons are not refundable.

June 1 and later

Changes to the weeks attending may be made, **subject to availability**, if the number of weeks remains the same or increases. There is no refund of cancelations, registration fees, and add-ons.

The Dwares JCC reserves the right to cancel any program due to insufficient enrollment. Registrants will be notified of any cancellation on the Wednesday before the camp week begins. If the Dwares JCC cancels a camp week, a credit for the camp will be put on the camper's Dwares JCC account to use towards future Dwares JCC programming.

Financial Aid

Thanks to the support of the generous donors to the Jewish Alliance Annual Campaign, scholarships are available to those in need of financial assistance. Awards are determined at the sole discretion of the Jewish Alliance of Greater Rhode Island and are offered on a limited basis. The scholarship application must be submitted online through FACTS Grant & Aid Assessment (factstuitionaid.com) when the camper's registration and registration fee are submitted. **J-Camp scholarships are available to Dwares JCC members only.** Contact the Member Services Office at memberservices@jewishallianceri.org for more information about membership. If you have any questions regarding scholarships, please contact Dan Hamel at DHamel@jewishallianceri.org.

For all applications submitted by April 15, you will be notified of your award by May 15. Applications submitted after April 15 are considered if funds are available. If you are not able to accept the offered assistance, you must submit a written request for a deposit refund within two weeks of award notification. Additional weeks can be added after the deadline has passed, however, there is no guarantee that the weekly rate of the new weeks will be the same as the weeks previously registered. Financial aid is not available for specialty camps.

Dates and Spirit Calendar

Week 1: June 23rd – 27th

Theme: Aloha to Summer | *Shalom*: Peace

Aloha! We are celebrating our first week of camp with all different types of Hawaiian activities including a Luau!

Week 2: June 30th – July 3rd (Off for July 4th)

Theme: Party in the USA | *Herut*: Freedom

It's time to take a road trip and travel across the states! All activities this week will be based off of what certain states are known for and the celebration of Independence!

Week 3: July 7th – July 11th

Theme: Space is the Place | *Tikkun Olam*: Repair the World

This week we will be blasting off into outer space! Campers will be participating in space-themed games, projects and activities.

Week 4: July 14th – July 18th

Theme: Olympics | *Kehillah*: Community

Within this week campers will travel to all different countries. They will create their own passport and learn about as many countries as they can in one week! In addition, campers will compete in Olympic sports that include basketball, relay races, swimming and more!

Week 5: July 21st – July 25th

Theme: Animal Kingdom | *Tza'ar Ba'alei Chayim*: Protect Animals

Campers will have the opportunity to learn about a variety of animals and their habitats while partaking in all animal-themed games and activities!

Week 6: July 28th – August 1st

Theme: Blast from the Past | *L'dor Vador*: Connect Generations

It's time to travel back in time and get retro! Be prepared to travel through different periods of time and learn popular trends from the 70's, 80's, 90's, 00's & 10's!

Week 7: Aug 4th – Aug 8th

Theme: Israel Week | *Ahavat Yisrael*: Love of (the People and land of) Israel

This week will be all about Israel where campers will play Israeli games, nosh on Israeli food and partake in traditional Israeli games!

Week 8: Aug 11th – Aug 15th

Theme: Water Palooza | *Sh'mirat Havteva*: Protect Nature

Don't let the heat get to you because this will be one wild, wet and water-filled week! Campers will participate in all different types of water activities from swimming to water balloon toss to water games!

Week 9: Aug 18th – 22nd

Theme: Under the Big Top | *Hakarat Hatov*: Be Grateful

Let's end summer camp on a high note. This week we will clown around with fun activities and have an end of the summer carnival!

The Spirit Calendar (distributed before camp) displays themes, field trips, and special guests while providing examples of the activities.

On "Wear It Wednesdays," campers are encouraged to get into the spirit of the weekly theme, dressing in the style of each respective Wednesday.

Field Trips

Every Thursday, J-Camp will go outside of the building on a field trip. Please make sure that your child comes prepared with all necessary items for the field trip. We also make sure that you arrive to camp on-time these days. We will not wait for any late camper.

Campers are required to wear their camp shirt on field trip days (Thursdays) Each camper will get 1 camp shirt. Additional shirts can be purchased if necessary. Campers will receive their shirts the first day they arrive at camp.

Drop off/Pick-up Policy

Drop-off: 8:45- 9:00am

Pick-up: 3:45- 4:00pm

Both drop-off and pick-up will be at the Sessions Street playground. On days with severe weather, drop-off and pick-up will be at the front lobby of the JCC.

Early Arrival option: as early as 8:00am- \$10 daily

Extended Day option: as late as 5:30pm- \$20 daily

*The registration policy for early arrival and extended day options is the same as general camp registration. Registration closes on the Friday 10 days prior to the camp session beginning. If roster space is available, late registrations are accepted until 4:00pm on the Wednesday before the camp week starts. Late registrations for early arrival and extended day incur a \$5 fee for each day. *

Early arrival and extended day only available if minimum of 5 or more registrations that day per time

Early arrival location is at the Sessions Street playground. Extended day location will generally be at the Sessions Street playground but might be inside depending on various circumstances. When inside, this will be communicated to the parents by 4:00pm via email.

Late Policy

Parents are required to pick up their child at their scheduled time. A child who is picked up late can get anxious, and counselors who have worked a full day need to be able to count on leaving their job promptly. Please be on time.

If you pick up your child beyond their scheduled time, you will be billed a late charge of \$5 for the first 10 minutes, and an additional \$2/minute any time after that.

Anyone who is picking up a child must be included on the emergency contact list or authorization pick up form. Any person, including parent/guardian must show a valid ID in order to pick up the child. If you need to make any changes, please email the Camp Director.

Food Policy

J-Camp provides breakfast and lunch for all campers for free. Our menu will be distributed before camp but if your child does not like the item on the menu, parents/guardians are welcome to pack their child their own breakfast and or lunch. Each breakfast is required to offer a grain product, a fruit or vegetable and milk while lunch is required to offer a meat alternative product, a grain, a vegetable, a fruit and milk. Please note that we do provide lunch on all field trips.

Summer Food Service Program: Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax:
(833) 256-1665 or (202) 690-7442; or
3. email:
Program.Intake@usda.gov

This institution is an equal opportunity provider.

Health Policies

Our health policies are designed to minimize risk to your child and other children in Camp.

Pre-Admission Requirements

We are required by the Department of Health and the Department of Human Services to obtain medical and emergency information for each child. All forms must be submitted to the office **at least one week prior to** your child's camp date. Medical and emergency forms must be updated at the beginning of the school year or when there is a change in medical provider, emergency contacts, and/or your child's health status. Contact our Business Manager to update any information.

Physical Examination

Before your child enters the program, he/she must have an annual physical exam. All immunizations must be updated, and documentation provided **before** your child starts our program.

Lead Test

Rhode Island state law requires that children under six years of age (9 –71 months) be screened for blood lead levels at least once annually. Lead screening may be discontinued after the lead test at age 3 if prior test were not elevated, the child has not moved, and the home has not undergone renovations. All childcare facilities (private and public) are required to have evidence of compliance with this law. Please have your child's physician report the completed screening on the medical/immunization form or provide a separate note with evidence of its completion.

Immunizations

Our immunization policy is based on the recommendations and legal requirements of the Rhode Island Department of Health. The JCC requires that all children and staff participating in our program receive and be up to date on their immunizations based upon the recommendations of the American Academy of Pediatrics. The JCC does not recognize religious exemptions. This decision was made to protect all children and adults enrolled in camp from infections that can be prevented or ameliorated by immunizations. **This includes the flu vaccine.**

If your child has any medical conditions, including asthma, any allergies (including foods, medicines, and environmental) and/or any developmental concerns, your pediatrician's report should also address these conditions in detail. If your child has Asthma, your pediatrician will need to fill out an Asthma Action Plan. If your child has a food allergy or any other allergy that could cause anaphylaxis, your pediatrician will need to complete a Food Allergy & Anaphylaxis Emergency Care Plan. Both forms are available in the main office and need to be completed prior to enrollment.

If your child has specific medical or dental needs ordered by a physician, which require a special medical management procedure, an adult who is trained in the procedure must be onsite whenever the child is present.

If your child has special feeding needs, prescribed by a medical professional, the type and quantity of food your child consumes will be documented, along with any specific procedures that were needed. All staff working with your child will be trained in the procedure and documentation.

Illness

It is important to remember that although it is difficult to take time off from work, if your child is exhibiting these symptoms, they should be kept at home and can only return once they are fever-free without medication for 24 hours. Be sure to inform the camp that your child will not be present and why via phone or HiMama.

If necessary, and as suggested by the Department of Health's guidelines, we will ask you to pick up your child when your child's symptoms prevent him/her from participating in class activities, resulting in needing greater care which compromises the health and safety of other children in the program; or your child could have an infectious disease. If your child is sent home due to illness, they must remain home until they are fever-free for 24 hours without medication. If the end of the 24 hour window falls after 8:30am, your child should remain home for the day. This decision is for the health and safety of all our children and staff. In addition, following an illness, a child should only return to the camp if he/she is able to participate in outdoor activities.

If you are contacted to pick up your child due to illness, your child must be picked up within **one hour** of the time of the call. Your child will be asked to stay on a cot isolated from the rest of the group. If this is not possible, please arrange for an authorized pick-up person who is able to pick up your child and inform the counselor of the name of the adult who will be coming. Please remind this person to bring photo identification. If we are not able to reach a parent, we will call the emergency person(s) you have designated.

Medications

Prescribed and non-prescribed (over the counter) medication is not administered to a child without:

- Written permission from the parent/guardian; and
- A written order from a licensed physician, physician's assistant, or nurse practitioner (which may include the label on the medication) indicating that the medicine is for a specified child. The medication must be in the original container.
- The written order includes the name of the child, the name of the medication, circumstances under which it may be administered, route, dosage, and frequency of administration.

Specific Conditions

Congestion, Cough and Nasal Discharge

Many children have a cough and runny nose during the winter months. The onset of an upper respiratory infection may be seen in general lethargy, crankiness, and lessened ability to cope with the normal routines of the day. Excessive coughing, sneezing, and runny nose spread germs and expose other children to infection. A child who is so congested that they are uncomfortable eating and participating in the normal routines of camp should be kept home. If a child is displaying these symptoms while at school, you might be called to take your child home for the day. The camp staff reserves the right to judge this on a case-by-case basis. A child diagnosed with pertussis (whooping cough) may return only after 5 days of appropriate antibiotic treatment.

Conjunctivitis (Pink Eye)

There are many different causes of pink eye, some of which are contagious and some that can pose serious risk to the eye. Greenish or yellowish discharge in the eye, pinkish coloring of the eye, excessive tearing, or crust on the eyelashes are usually signs of conjunctivitis. If your child develops symptoms, and they interfere with the child's involvement in the regular camp routine, you will be asked to pick up your child and a doctor's note may be requested.

Diarrhea

For diagnosis, diarrhea is defined as frequent and abnormal loose stool (also there is usually a change in the color of the stool). If a virus is the cause, it can be highly contagious and can be an indicator of more serious conditions. If your child has diarrhea twice within two hours, three times during the day, or if at any time, the diarrhea is not contained within the toilet, we will call you to pick up your child. Your child must remain home and be diarrhea free for 24 hours. If the end of the 24-hour window falls after 8:30am, your child should remain home for the day. Children who develop diarrhea as a side effect of medication may remain in the program if the diarrhea is contained within the toilet, and if the frequency of diarrhea does not impact the well-being of the child or the other children in the program. The camp staff reserves the right to judge this on a case-by-case basis.

Fever

If a fever is suspected, we will check your child's temperature. If your child has a fever in the morning, you must keep him/her home for the day. If your child develops a fever of 100.4°F or higher while at camp, you will be notified to come and pick up your child. Your child must remain home until they are fever free without medication. If the end of the 24 hour window falls after 8:30am, your child should remain home for the day.

Injury

If your child is injured at school, leaving a visible mark such as a scrape, bruise, or bite, we will administer basic first aid according to American Red Cross guidelines. We will call you if the injury is above the neckline, if it is relatively large, or if it bleeds for a prolonged period. Minor injuries will be reported to parents through an accident report upon pick-up.

Hand-Foot-Mouth Disease

Hand, foot, and mouth disease (HFMD) is a common viral illness that typically affects children less than 5-years old. Symptoms can include a fever, loss of appetite, sore throat at first, followed by potential painful mouth sores and rash/blisters on the palms of hands or soles of feet, as well as other locations on the body. HFMD is contagious. If you notice these symptoms, please let us know and keep your child home from camp. If symptoms are detected during the camp day, your child will need to go home. Children with symptoms may return to school once they are fever free for 24 hours, mouth sores clear up and any blisters dry up and scab over. This could take up to 7 days.

Head Lice

If we find lice or nits in your child's hair, we will call you immediately to pick up your child. Until you arrive, we will limit your child's interactions with other children. Your child may return 24-hours later, after completing treatment to remove all lice and nits. Upon return, if we continue to find lice or nits, you will be notified to pick up for subsequent treatments.

Rash

Rashes can be symptoms of contagious diseases such as chicken pox, impetigo, ringworm, etc. If we note a rash, we will notify you and may require you to pick up the child as soon as possible. The child may return when the rash has been deemed non-contagious by the child's physician. We reserve the right to request a physician's note to indicate that the child's condition is not contagious or is being appropriately treated.

Respiratory Virus, including COVID-19, Flu and RSV

A respiratory virus is simply defined as a contagious virus that causes infections of the respiratory tract. This encompasses a variety of typical viruses, and can cause multiple symptoms such as fever, severe cough, wheezing, and rapid or difficulty breathing. These viruses are contagious and require a child to stay home until symptoms have subsided and the child is fever-free for 24 hours without use of medication. **If the end of the 24-hour window falls after 8:30am, your child should remain home for the day.**

Vomiting

If your child vomits while at camp school, you will be called to pick him/her up. In rare cases this may be due to a medical condition rather than illness. If this is the circumstance, the staff will decide based on the well-being of all the children. Your child must remain home until 24 hours after vomiting has ceased. If the end of the 24-hour window falls after 8:30am, your child should remain home for the day.

What to Bring to Camp

Please make sure to write your child's name on everything you bring to camp. We are not responsible for lost items.

- Reusable Water Bottle
- Swimsuit
- Towel
- Sunscreen
- Change of clothes
- Bug Spray
- Comfortable clothing
- Closed Toe Shoes
- Camp T-shirt on Field Trip Days
- Wear it Wednesday Outfits (optional, but highly encouraged)
- Lunch/Snack if your child does not want what is provided

What Not to Bring to Camp

- Electronics
- Toys from Home
 - Cards (ex. Pokémon)
 - Stuffed Animals
 - Legos
- Weapons
- Gum
- Open Toe Shoes (only okay for Swim)

Lost and Found

All lost items will be kept in our possession in our lost and found area. This area will be designated at the beginning of the summer. At the end of each camp week, any item that is left will be either thrown out or donated to a local organization. We encourage you to check our lost and found for any missing items. It is your camper's responsibility to keep track of their belongings.

Behavior Guidelines and Discipline Policy

The Jewish Alliance wants all our children to have a wonderful time when they participate in any of our Youth and Family Programs. We feel it is our responsibility to engage children in fun and meaningful group activities that give them a sense of belonging and freedom to express themselves. We understand that praise and positive reinforcement are effective methods of behavior management. We also understand that we must act as role

models for children by paying attention to their interests and treating them with respect and kindness. We will set clear guidelines and will be consistent in our interactions.

We make every effort to help children understand acceptable and unacceptable behaviors; however, it is important that children enrolled in our programs can follow behavior expectations and will participate in program activities.

Parents/Guardians are required to inform us, in writing, of any special circumstances that may affect the child's ability to participate fully and to stay within the guidelines of acceptable behavior – including behavioral challenges, social-emotional, medical, or physical conditions. **Children enrolled in our programs must have the ability to participate in a group care environment with a ratio of 1 staff member for 13 children.** In the event that a child needs support beyond what we can provide, one-on-one counselors (facilitators), provided by and paid for by parents/guardians, are welcome in our program to help assist the child to participate and follow our behavior expectations. They must be 18+ years old and must have a background check before they can start. **We are not responsible for providing one-on-one care.**

Behavior Expectations

Children attending our program must:

- Participate safely and willingly with a group of peers in a variety of settings and activities
- Remain with the group and follow directions provided by staff
- Cooperate with and respect all staff, students, equipment, and facilities
- Display non-aggressive behaviors
- Not be a threat to themselves or others
- Be able to go to the bathroom independently

Behaviors that are unacceptable include:

- Making fun of or insulting someone
- Bullying
- Making obscene gestures or comments or using foul language
- Touching oneself or others inappropriately
- Revealing private parts of the body
- Punching, kicking, slapping, biting, or inappropriate physical contact of any kind
- Taking someone's things or stealing
- Writing nasty things about someone
- Shouting at someone
- Gossiping about someone
- Threatening someone with physical violence

Discipline Policy

We will do all we can to help your children adhere to our behavior expectations. To this end, we will be implementing a discipline policy to raise awareness of our expectations while providing opportunities for improvement. When we are consistent with our responses to issues that arise, everyone can benefit and learn from the experience. We will carry out the three-step policy outlined here.

Step One:

Children who fail to meet the stated behavior expectations, or who participate in unacceptable behaviors as described above, will be given a verbal warning by their counselor. At that time, staff will point out the unacceptable behavior, will discuss how this behavior affects others, and will offer suggestions for the child to use an alternative, positive behavior. Children will be guided in an age-appropriate manner. Younger children may require more coaching than older children, who may only receive one verbal warning. If the incident warrants, the director will decide next steps of action which may include a call to the parent/guardian, an immediate 1-3-day suspension, or an immediate dismissal.

Step Two:

If a child continues to have difficulty with his or her behavior the director will call the child's parent/guardian will be notified with an incident report and/or a phone call during program hours or if the behavior is more serious it could result in an immediate 1-3-day suspension or an immediate dismissal. The child will be asked to take responsibility for the behavior by describing the behavior to his or her parents/guardians. We ask that parents assist us in helping children to be accountable for their own behaviors. A child that admits to and takes responsibility for his or her mistakes is taking a step toward changing their behavior. At this point, the child will help to decide on a consequence for the behavior that will be designed to help change the behavior while in our program. (For example, a child that throws a ball at someone's head may become a referee for that game in the future, making sure nobody breaks the rules; or the child may be asked not to participate in a favorite activity for a time.)

Step Three:

If the child's behavior continues to be disruptive or threatening, the child will be subject to suspension or dismissal, at which time **refunds will not be given**. Parents/guardians will be called immediately and asked to pick up the child right away. Depending upon the nature of the event, the child may be dismissed for the remainder of the day or suspended for more than one day. Our staff will work closely with parents to help a child succeed in group care; however, it is ultimately the parents' responsibility to deal with any major difficulties that a child is having. If, after repeated interventions and attempts to help a child learn positive behaviors, the child continues to be unable to function in a group care environment, that child may be asked to leave our program permanently.

Behaviors that may lead to immediate dismissal, suspension, or expulsion from our program without any prior incident; include but are not limited to:

- Fighting or other violent or dangerous behavior
- Inappropriate actions; including, but not limited to, cursing, bullying, conversations of an adult nature, exposing inappropriate body parts, inappropriate touching of oneself or another individual



- Running away from their designated group area
- Possession of a weapon of any kind
- Vandalism & Theft

We highly advise reviewing this with your child before the first day of the program. Failure to adhere to any of these guidelines may result in immediate dismissal and inability to return, with no refund.

